

Pontiac Public Library Board of Trustees

Monday, July 11, 2011

Meeting was called to order by Vice President Jane Diaz at 5:24pm. Roll was answered by Sara Schickel, Curt Myers, Jane Diaz, Connie Snyder, Amy Dunn and Kathy McLean.

Curt made a motion to approve the minutes and bills. Sara seconded the motion. All in favor, motion passed.

Correspondence: None

Director's Report: PC Reservation is installed and staff trained and it works very well. The board may want to consider offering color printing as PC Reservation software makes it easy for patrons to choose to print in color. The library will be purchasing 4 computers with Gates Grant funds from Jon Sear. Installing smaller towers will not increase cost.

The library has partnered with the Illinois DNR as a host site for early childhood educator packs to be used for exploring nature.

Per capita grant will be applied for again for next year. The grant was awarded to the library this year but the check has not yet been received.

Book club met in July with 8 attendees. Layla will begin a young adult book club and has 4 members who have also agreed to serve on the Teen Advisory Board.

Summer reading programs will end with parties on July 22nd and 23rd. Singing Bird will host a special story time on July 23rd. She is in Pontiac as part of the grand opening of the Pontiac car museum and Summer Bash. The parking lot will be closed on July 23rd and 24th for Summer Bash.

Patron Responsibilities and Conduct has been updated. Connie made a motion to approve the policy. Kathy seconded the motion. All in favor, motion passed.

Finance: Did not meet

Building and Grounds: Did not meet but decision needs to be made on where to run the fiber cable into the building for Heartland and library connections.

Management: Did not meet

Long Range Plan: Will meet on Thursday

Old Business: The cost of the window project went over \$3548.00 but a credit of \$1140.00 was applied, so the balance is \$2408.00. Sara made a motion to pay the bill. Amy seconded the motion. All in favor, motion passed.

Executive Session: None

Closing comments: None

Sara made a motion to adjourn. Connie seconded the motion. All in favor, meeting adjourned at 5:50pm.

Respectfully submitted,

Kathy McLean, Secretary

Eric Hoover, President