

Pontiac Public Library Board of Trustees  
Monday May 9, 2011

Meeting was called to order by President Eric Hoover at 5:20pm. Roll call was answered by Eric Hoover, Connie Snyder, Bill Bertram, Sara Schickel, Bruce Koerner, Jane Diaz, Amy Dunn.

Bank has increased credit card limit. Layla will look into the need of an increased limit.

Sara motioned to approve the minutes and bills. Jane seconded the motion. All in favor, motion passed.

Correspondence: Layla has received an offer for discounted White Sox tickets for the board at \$16 and \$12 per ticket. It was reported to the board that library staff donated money to Odell Library for the purchase of basic office supplies.

Directors Report: PC Reservation is in the works. Website and Facebook are up and going. Two more adult programming money management classes are scheduled. Adult book club met with 8 in attendance. Layla is scheduled to do a history presentation at the Elk's Club. Sue, Kim, and Levada attended Dominy's Reader's Digest check presentation. Long Range Planning Committee needs a mission statement from the board. Library policies need to be renewed. Layla will bring one each month starting with the meeting room policy next month. April story time attendance was 172. No story time will be held in May due to summer reading preparation. National Train Day event was a success. IPLAR Report was reviewed and minor corrections were made.

The board reviewed the Computer Use Policy, the Electronic Resource Policy, and the Internet Policy. Jane motioned to approve all three policies. Connie seconded the motion. All in favor, motion passed.

Finance Committee: Did not meet

Building and Grounds: Window project is moving along smoothly. Will need to address some loose screws at a minor expense. Two air conditioners are down in the building. Board agreed to replace one for now at the expense of \$1940. Eric suggested having Layla look into possible energy grants in order to update others.

Management: Meet on April 25, 2011. Discussed policy manual update. Discussed hours of operation and number employees to make sure everything was covered adequately.

Long Range Planning Committee: Meet twice to begin gathering names of potential members. Teri Heins and Frank Giovanni agreed to co-chair the committee. Committee is tentatively scheduled to meet on May 25, 2011, June 8, 2011, and June 22, 2011 from 5-7pm.

Old Business: Nothing to report.

New Business: Non-resident card fees will remain the same for now. There may be an increase next year.

Eric motioned to approve Non-resident Card Program and fee of \$39. Bill seconded the motion. All in favor, motion passed.

Committee Appointments will remain the same. Connie, Kathy, and Sara on Management Committee. Bruce, Jane, and Curt on Building and Grounds Committee. Bill, Eric, and Amy on Finance Committee.

Board Comments: The board would like to collectively thank the library staff.

Eric motioned to adjourn meeting at 6:10pm. Bruce seconded the motion. All in favor, motion passed.

Respectfully submitted,

Amy Dunn, Treasurer

Eric Hoover, President