

Pontiac Public Library

Board of Trustees Meeting Minutes

November 14, 2011

The Pontiac Public Library Board of Trustees met at the Pontiac Public Library on November 14, 2011. President Eric Hoover called the meeting to order at 5:17pm.

Roll call was answered present by Connie Snyder, Bruce Koerner, Eric Hoover, Bill Bertram, Sara Schickel and Kathy McLean.

Correspondence: A letter of resignation was received from Jane Diaz. The board discussed possible replacements and will discuss at December's board meeting.

Director's Report: November policy review – comparing city and library personnel policies. Per capita grant was received as was \$3000 from Wal-Mart with the possibility of another \$2000. The library may be eligible for Public Library Construction Grant or Live and Learn Grant. Heartland has requested several repairs be made to their rental units. Over \$2000 was earned from Joan Lipinski's art show. Proceeds will be donated to the microfilm scanner and reader fund. Layla suggested the library purchase a Kindle and/or Nook e-reader. The board agreed to purchase one of each.

Finance: Did not meet. Bruce suggested looking into requesting an increase to the library levy. He also asked "who owns the building, the board or the city?" Question will be looked into and answered at December's board meeting.

Building and Grounds: Windows in the director's office and Heartland are leaking. Old salvaged windows may work to replace leaking windows. The city will be patching the potholes in the parking lot.

Management Committee: Changes to personnel policy will be finalized next Monday during management meeting. The committee presented proposed changes to the current policy.

Old Business: None

New Business: None

Trustee closing comments: Party for employees will be December 23<sup>rd</sup>. Plans will be finalized at December board meeting.

Eric moved to adjourn the meeting and Bill seconded the motion. All in favor, motion passed.

Respectfully submitted,

Kathy McLean, Secretary

Eric Hoover, President

